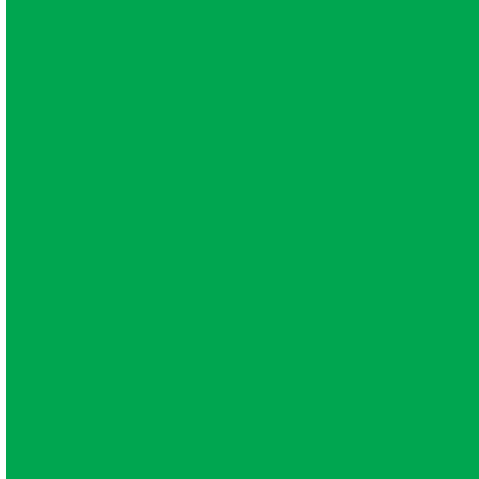


# JOB COSTING JOB COST



### Key Benefits



- Easy to use
- Extensive, Real-time Reporting
- Internet Enabled
- Flexible Job Structures
- Detailed Job Analysis
- Comprehensive Integration
- Flexible Invoicing
- Fully Integrated with other modules
- 360° interaction

## Job Cost

Profitability for many businesses can be directly related to how quickly and accurately your business calculates costs and allocates time, resources, materials, purchases and people to jobs and projects.

Gaining greater visibility and insight into your costs at any time ensures your business has the agility required to capably respond to customer needs for your products and services before your competitors. If you're looking to ensure that your business is the most competitively positioned it can be, Greentree job costing can help.

### View real-time job status and profitability any time

Managers can view cost transactions, minimum margin percentage, be alerted in the event a job is under or over budget or compare estimated costs against actual costs in real-time. Being able to make real-time adjustments means you can proactively manage jobs that may be creeping over time and over budget – no more reactive management trying to get jobs back on-track after the damage is done.

### Create reports and analyse only what you need to

There is extensive flexibility to create enquiries based

on many varied criteria and managers can filter reports by these. They no longer need to spend mindless hours grappling with way too much information in seemingly 'one-size-fits-all' reports. Managers get reports telling them just what they need to know. Real-time reporting improves the quality and timeliness of the decision making process by enabling business managers to view job transactions and make adjustments on-the-fly. All this enables your projects run as close to the due dates and budgets as possible.

### Fully integrated for enterprise-wide efficiency & cost control

Completely integrated with relevant Greentree modules to ensure that the cost efficiencies achieved using job costing transcend all your business processes from job quoting/estimating, purchase ordering and inventory requisition right through to invoicing and general ledger.

For example, when a cost transaction is created in any of several modules (see below for more detail) the general ledger is immediately updated with a work-in-progress value so you always know exactly how closely a job is tracking to budget and timeframes. No efficiency bottle-necks.



“Very, very familiar!”



### Structure jobs any way you want for best control

You can set-up a hierarchical structure where multiple sub-jobs contribute to the profitability of a parent-job. Greentree's project jobs are ideal for project-based businesses with complex needs where several divisions may be contributing resource to a primary contract. project jobs enables managers to track costs at the parent level or view the detail at the sub-job level if they wish.

Once you've set-up your job structure you can categorise costs into four main areas: labour (time), inventory issues, purchases and disbursements which are automatically captured against a job to ensure nothing gets missed or lost – you can be certain that every cost is being accurately captured and allocated.

The flexibility to pre-define the structure of a job and accurately define, capture and allocate costs ensures you have the optimum control over all aspects of work-in-progress.

### Greater insight into which activities are of most value to your customers

To make all the sub-jobs even more visible to managers

you can also use pre-defined templates with shared parameters and special numbering that differentiates jobs and activities from each other. For example, a specially numbered template might be used for a specific type of job which means that managers can make an enquiry about what type of jobs and activities are being undertaken, how often and for which customers. This makes it easy to see which jobs contribute the most to your bottom-line.



## Related Modules



### Allocate costs and split them between multiple customers

There are several ways in which you can set-up invoicing within the job costing module that enable you to apply the most appropriate method to each customer. For example, if you have multiple customers paying a percentage share of a job, eg. warranty claims, you can invoice each individual customer using a feature specifically designed for this purpose. Your accountant doesn't need to spend countless hours manually figuring out who pays what – the system does the number-crunching.

### Currently using Excel to cost jobs? No problem

Greentree's FREE capability enables the upload of data from Excel to Greentree. FREE allows the creation of new jobs, job estimates, timesheet transactions and cost/sales adjustment transactions.

## Integration with other Greentree Modules

Greentree's modular system builds upon and integrates with all other modules to ensure that every drop of busi-

ness intelligence is extracted from every transaction right across the business – nothing goes to waste. This translates into aggregated business value and you need only purchase the modules that best fit your business.

Information can be entered against jobs from other Greentree modules thus providing comprehensive and immediate control over costs and revenue.

### Job Costing integrates in real-time with the appropriate Greentree modules:

- Qlikview for Greentree
- Purchase Order
- Fixed Assets
- Sales and Marketing
- Service & Asset Management
- Approvals & Alerts
- Requisitions/e-Requisitions
- Payroll for Greentree\*
- Accounts Receivable
- Accounts Payable
- General Ledger
- Field Service
- Customer Support
- Workflow
- eTimesheets
- Inventory



“Very, very integrated!”



### 360° Interaction

Job cost provides the core point of cost and revenue management for sales and customer service requests as well as asset management. quotations to customers can be converted into jobs once accepted, and Customer service calls can be assigned to jobs to track and capture contract costs and billings. Delivering asset management or maintenance services also integrates completely to job costing to provide complete financial visibility of these functions.

## Key features

- **Pre-defined Templates** - Jobs may be created based on a pre-defined template which is beneficial if you have a requirement to set up multiple jobs, each sharing the same basic parameters. job templates can be used as a way to simplify the creation of new jobs, where jobs share common attributes. Special number ranges, including prefix and suffix additions where applicable, can be assigned to templates so that jobs of a similar nature can be easily identified by code.

- **Multiple Customers** - If there is a requirement to bill more than one customer for a job, multiple customers can be assigned to the job, enabling a sales-split function to distribute/pro-rate job costs across customers as applicable prior to invoicing.
- **Project Jobs** - Enables project-based businesses and project managers to track actual and estimate activity by Project and phases at the summary or detailed level. A parent job can be set-up with multiple sub-jobs each contributing to the profitability of the parent job.
- **Price Books** - Multiple job price books can be set up for the purpose of determining the selling price for labour and material costs. Sell rates and markup % can be set up for specific jobs, activities, items, or employees. Combined with Inventory price books for stock issues this provides extensive flexibility in relation to job pricing.
- **Minimum Margin %** - This feature enables the entry of a minimum margin % which gives the ability to accurately track jobs ongoing, profitability..

### CLIENT SPOTLIGHT: Ryman Healthcare



Ryman Healthcare Limited is a public company listed on the New Zealand Stock Exchange and has a market capitalisation of \$170 million.

The group has been operating facilities in New Zealand for the elderly since 1984, employing nearly 1,000 dedicated staff members.

For more information visit:  
[www.rymanhealthcare.co.nz](http://www.rymanhealthcare.co.nz)





“Very, very integrated!”

Greentree is modular, with all business functions totally integrated. This provides you with a wide variety of modules and sub-modules that afford options rarely found in other packages. You purchase the pieces that you need, effectively matching the system to fit your business. Choose from: Financials, Job Costing, Supply Chain & Distribution, Manufacturing, Human Resources, Customer Relationship Management (CRM), Service & Asset Management, Business Intelligence, Retail, Workflow-Business Process Management and eBusiness.

Greentree is a **flexible** solution, readily adapting across a broad range of industries and business types. Businesses are provided with a **powerful**, extremely cost-effective system that has consistently proven itself capable of managing change and growing business potential.

With simple, smart thinking at your fingertips, Greentree provides the ultimate seamless business-building environment. Exploit it's accuracy in business metrics, challenge it's capability to deliver empowering information. Rely on the one highly **responsive** solution to efficiently streamline your internal processes resulting in increased manageability and productivity across all areas of your enterprise.

What's the difference to any other software solution? Greentree is the most responsive business software product available, providing a source of competitive advantage to help you drive your business to the next level!

